

Credit Union Education Scholarship Application

Montana Credit Unions for Community Development (MCUCD) may award education scholarships to eligible applicants for the following purposes:

1. **Educational events offered by Montana's Credit Unions:** Up to 50% of the registration fee and up to 50% of reasonable travel expenses, not to exceed \$200 for travel.
2. **America's Credit Unions correspondence courses:** Up to \$150 per course.
3. **America's Credit Unions schools and conferences:** Up to \$500 per event.



Eligibility Requirements

Applicants must be a director, committee member, or employee of a Montana's Credit Unions—affiliated credit union with **total assets of less than \$100 million** as of the prior year-end.

All scholarships are subject to the availability of funds. No individual credit union may receive more than \$1,000 in total MCUCD scholarship funding in any calendar year.

Attendance and Completion

MCUCD will verify attendance and/or satisfactory completion of coursework. Failure to attend or satisfactorily complete any prepaid event or course may disqualify the applicant from future MCUCD scholarships or grants, unless a waiver is approved by a majority of the MCUCD Board of Directors.

This scholarship application is for *(select all that apply):*

☐ **Registration Scholarship**

Submit the scholarship application **prior to the education event**, along with your training registration form. Payment or transfer authorization for **50% of the registration fee** must be included with your registration.

☐ **Travel Expense Scholarship**

Submit the scholarship application **after the education event**, along with applicable receipts. **Email receipts to accounting@mcun.coop** (preferred) or mail to MCUCD, 101 N. Rodney Street, Helena, MT 59601.

Questions, email to accounting@mcun.coop or call 406.324.7377.

Applicant Information:

Scholarship Applicant: _____ Credit Union: _____

Name of Training: _____ Date of Training: _____

Registration Fee: _____

Travel Expenses: *(Receipts are required for all reimbursable expenses except mileage.)*

Hotel: \$ _____ Meals: \$ _____ Mileage: (_____ miles × \$0.725): \$ _____

Other: \$ _____ Description: _____

TOTAL TRAVEL EXPENSES REQUESTED: \$ _____

Signature: _____ **Date:** _____

Scholarship Approval *(Internal Use Only):*

☐ **Registration Scholarship**

Approved in the amount of \$ _____, representing up to 50% of the total registration fee. Payment will be made directly to the education service provider. The applicant/credit union is responsible for the remaining balance.

☐ **Travel Scholarship**

Approved in the amount of \$ _____, representing up to 50% of eligible travel expenses, not to exceed \$200. Reimbursement will be processed in accordance with MCUCD accounting procedures.

MCUCD use only: _____ Educ (reg.) _____ QBO _____ Transfer \$ _____